Modification history

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| Release | Comments |
| Release 1 | This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package release 11.0. |

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| AHCWOL3X04 | Supervise clip preparation |
| Application | This unit of competency describes the skills and knowledge required to supervise board persons, wool handlers and the wool presser in preparing the wool clip.  This unit applies to individuals who work under broad direction and take responsibility for their own work including limited responsibility for the work of others.  All work must be carried out to comply with workplace procedures, workplace health and safety (WHS), animal welfare, biosecurity, and sustainability practices, according to state/territory health and safety regulations, legislation, codes and standards that apply to the workplace.  No licensing, legislative or certification requirements are known to apply to this unit at the time of publication. |
| Pre-requisite Unit | Nil |
| Unit Sector | Wool (WOL) |

| Elements | Performance Criteria |
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| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element. |
| 1. Explain organisation requirements for clip preparation | 1.1 Explain workplace standard of wool clip preparation quality and traceability requirements to the wool handlers  1.2 Explain workplace procedures for operating safely and for the use of personal protective equipment (PPE) to the wool handlers  1.3 Explain the impact of contamination in the wool to the wool handlers  1.4 Introduce or indicate the key personnel in the wool shed or room to the wool handlers  1.5 Allocate and explain responsibilities for specific functions or procedures to wool handlers  1.6 Identify workplace health and safety (WHS) hazards, assess risks and implement suitable controls  1.7 Confirm that all PPE and clothing is selected, used and maintained appropriately by wool handlers  1.8 Explain the importance of effective teamwork to enhance productivity and enhance cooperation, staff satisfaction and wellbeing to wool handlers  1.9 Explain the importance of complying with animal welfare, biosecurity and environmental policies to wool handlers |
| 2. Monitor wool harvesting staff performance | 2.1 Monitor board persons' performance including picking up and throwing fleece, sweeping board and preparing non fleece wools  2.2 Monitor wool handlers’ performance to ensure they follow the set procedures for each of the clip preparation tasks  2.3 Monitor penner up performance to ensure mobs are handled humanely in line with animal welfare policies and kept separate, and catching pens are monitored and filled as required  2.4 Monitor wool pressers' activities including keeping wool press area clean, pressing, branding, weighing and recording bale details in the wool book |
| 3. Oversee preparation of wool | 3.1 Supervise wool harvesting staff to maintain a clear board and ensure fleeces are thrown correctly  3.2 Supervise wool harvesting staff in the removal and preparation of fleece wool |

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| Foundation Skills  This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria. | |
| Skill | Description |
| Oral communication | * Provide direction using language appropriate to clip preparation |
| Numeracy | * Estimate and relay time requirements to wool harvesting staff to achieve the required output |

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| Unit Mapping Information | | | |
| Code and title current release | Code and title previous release | Comments | Equivalence status |
| AHCWOL3X04 Supervise clip preparation | AHCWOL306 Supervise clip preparation | Application wording clarified Changes to Performance Criteria’s for clarification Foundation Skills information added Changes to Performance Evidence to specify volume and frequency Knowledge Evidence, more specificity added and other wording clarification  Assessment Conditions clarified | Equivalent |

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| Links | Companion Volumes, including Implementation Guides, are available at VETNet:  https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72 |
| TITLE | Assessment requirements for AHCWOL3X04 Supervise clip preparation |
| Performance Evidence | |
| An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.  There must be evidence that the individual has supervised Fine/Superfine Merino, Medium/Strong Merino and Crossbred wool clips and has conducted the following with either of the forementioned wool clips on at least one occasion:   * explained clip preparation requirements to wool harvesting staff and monitored their performance * overseen wool harvesting staff to ensure quality clip preparation * communicated preparation requirements with wool harvesting staff * monitored workplace animal welfare practices. | |

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| Knowledge Evidence |
| An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:   * features of the parts of fleece * procedures for handling, including:   skirtings  bellies  lambs’ wool  premature shorn wool  locks and crutchings  stained wool and oddments   * responsibilities of board and table staff * characteristics of different wool types and parts of the fleece * premiums and discounts for wool characteristics * pressing and branding requirements * skirting technique and appropriate skirting ratios for different clip types * impact of contamination in the wool * wool harvesting staff on-job training techniques, including:   coaching  one-on-one guidance  mentoring  on line learning  job rotation   * staff supervision responsibilities, including:   facilitating effective communication  team building  providing advice, guidance and direction for staff  supporting learning and development for staff  making staff feel valued and positively impact on staff morale and wellbeing  supporting problem solving and service development  performance monitoring  mentoring  raising awareness of responsibilities under workplace health and safety (WHS) and Fair Work Act legislation as it applies to staff job roles  raising awareness of responsibilities of biosecurity standards and animal welfare codes of practice and policies as it applies to staff job roles   * wool harvesting staff duties:   wool handlers  wool pressers  board duties  wool classers  penning mobs  shearers   * bale traceability requirements, including:   farm of origin  industry Wool Classer Specification  individual bale numbering and bale labels  property identification detail   * safety features of personal protective equipment (PPE) and when how it should be used. |

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| Assessment Conditions |
| Assessment of the skills in this unit of competency must take place under the following conditions:   * physical conditions:   skills must be demonstrated in a workplace setting or an environment that accurately represents workplace conditions   * resources, equipment and materials:   equipment and materials appropriate for clip preparation   * relationships:   wool harvesting staff.  Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.  Assessors must be currently registered with the Australian Wool Exchange as Australian Wool classers. |

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